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ICUTSDEAN PARISH COUNCIL, GLOUCESTERSHIRE

*From : The clerk to the Council
Peter Forshaw
68 Gretton Rd
Winchcombe
•GL545EL
Tel: 01242 602 593*

INOTICE OF MEETING

I hereby give notice that the meeting of the council of the above Parish will be held at:
WEST BARN FARM

TUESDAY MARCH 15 2016 AT 8PM

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out:

AGENDA

1 Apologies

2

3 To approve Minutes of January meeting

4

5 Matters arising not covered hereunder

6

7 To receive a report from Cllr. Moor (GCC)

8

9 To record receipt of planning application "The Manse" 16/00143/FUL

10

11 To receive a report from clerk on course: "Preparing for Audit"

12

13 To receive a financial report, authorise payments, correct January financial statement, and sign new bank mandate. (see attachments)

14

15 To review council risk assessment and insurance (see attachments).

16

17 To consider implications of the Transparency Code and appoint company to create council website based on quotations received (See attachments)

18

19 To approve council purchase of lap-top and all in one printer.

11 To adopt revised Financial Regulations (see attachment) and approve council application for a debit card.

2

312 To appoint an internal auditor

4

513 Approve Clerk's job description (see attachment)

6

714 Marking HRH 90

115 Correspondence

AOB

Date of next meeting

The council is advised to inform members of the public that they are invited to attend this and all Parish Council meetings, but that they do so at their own risk.

By email: Denny Beetson, Ted Smith, Matthew Butler, Nigel Moor Hard copy: David Wright.

Signed:.....dated